

Knights of Columbus Ohio State Council



Let Us Be Worthy!

*State General Program Handbook
2023 – 2025
based on the “Faith in Action Guidebook”*

(An overview of other state programs is included.)

*Jeff Kiliany
State Deputy*

*Michael Jordon
State General Program Director*

2023-2025
Let Us Be Worthy!
Ohio State General Program

Growth Retention New Council Development

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KNIGHTS IN ACTION. FAITH IN ACTION.

The Knights of Columbus offers men a place to lead their families and communities in faith and service and put their Faith into Action. Knights of Columbus members, parishes and families have the opportunity to make a meaningful difference through 32 Supreme Council-recommended programs (<https://www.kofc.org/un/en/programs/index.html>). *Please review the Faith in Action guidebook.*



Faith
Family
Community
Life



Please read the Letter from the State General Program Director on page 6. Many references in this state general program handbook are from the “Faith in Action” Guidebook, published by Supreme Council.



A LETTER FROM THE STATE DEPUTY...

July 1, 2023

Dear Brother Knights of Ohio:

Let Us Be Worthy! Our program theme encourages all brother knights to better *SERVE* our churches, councils, and communities within the Ohio State Council. As state deputy, I am committed to the idea that we can all work together toward ONE common goal: ***To be worthy and honorable as practicing Knights of Columbus.***

There are many items of information in this state general program handbook. On one hand, council leaders will find new and old programs, the end result of efforts put forth by our state program directors. This handbook has been designed to assist all councils with program activities in the areas of Faith, Family, Community, and Life—the components of Supreme Council’s ***Faith in Action*** program.

On the other hand, however, MEMBERSHIP GROWTH and RETENTION--along with New Council Development and/or Rejuvenation—continue to remain the key ingredients for the growth of the Ohio State Council, and more importantly, our local councils.

As brother knights, especially in today’s world, we need to be worthy to serve our local parishes and remain the strong “right arm of the Church.”

As your state deputy, I ask each local council to remember that we are many members across this great state, but we also need to unite as one force to follow our founder, Father Michael J. McGivney. Brother Knights in Ohio need to learn of the adventures of our patron, Christopher Columbus, yet continue to be attentive to the teachings of Our Lord Jesus Christ.

Together, with you, my brother knights, ***Let Us Be Worthy!***

Fraternally,
Jeff Kiliany
State Deputy

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A LETTER FROM OUR STATE CHAPLAIN...

Dear Brother Knights,

Let us be Worthy of the World He Died to Save reminds us of our mission and our constant need for the Lord's renewal and guidance. I am grateful for the opportunity to serve you as your State Chaplain.

Each of us has a calling. Each of us has a place in the Church. Each of us is called to spread the good news of Jesus. In my case, I felt called to be a priest when I was in grade school. The Mass has always been a help and inspiration to me. I graduated from the Gregory Seminary and Mount Saint Mary's Seminary and was ordained by Bishop Malone in 1975. I had a number of assignments in the Youngstown Diocese including being Pastor of St. Michael's in Windham, St. George in Lisbon, St. Agatha in West Point, St. John in Summitville, and St. Philip Neri in Dungannon.

One thing that I have learned is the importance of reaching out, helping people find healing and renewal, and showing our gratitude for God's blessings by being good stewards of His gifts.

The Knights are special. People know who we are and they expect good things from us. We ask the lord to help us fulfill that call. So ***Let us be Worthy of the World He Died to Save***.

May God bless each of you, and I truly hope to meet many brother knights of the Ohio State Council during this administration.

Yours in Christ,
Father James P. Lang
State Chaplain

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Louisville, OH 44641
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A LETTER FROM THE STATE GENERAL PROGRAM DIRECTOR...

Dear Brother Knights in Ohio:

Let Us Be Worthy! Whether a council has 1,000 members or 32 members, the state general program outlines activities that are fun to do as brother knights and might possibly increase membership at the same time.

Our program is based on **FAITH IN ACTION**, the Supreme Council program guidebook. By adopting the Supreme Council program, there are only FOUR Program State Directors. These directors manage FOUR activity categories: Faith, Family, Community, and Life. Our Ohio State Council goals definitely include fulfilling local council requirements for the Supreme Council programs as well. If you have questions, regarding the Supreme Council requirements, please review information at www.kofc.org and the many resources found on the Supreme website. If you still have questions, please email or call the state director (or me!) of that category for additional information.

Our worthy state deputy has assembled a great staff. The state program directors are all committed to the theme of ***Let Us Be Worthy!*** The state team is made up of dedicated brother knights who have put time and talents into their respective programs.

As the state general program director, I very STRONGLY SUGGEST that the Grand Knight immediately does the following: Please appoint a program director and a membership growth director. The Grand Knight also needs to appoint four committee chairs for each of the reporting areas. This entire leadership team then needs to sit down and review this document and the ***Faith in Action Guidebook***. Challenge the leadership team to PLAN the fraternal year's programs and schedule activities and functions following the state general program's outline for mandatory activities as well as the elective council choices. There is one council choice in each major activity program to help personalize your local council's response to the state general program's expectations. My goal is that every local council in the Ohio State Council will "max" the state program so that all councils will be rewarded at the next state convention.

Vivat Jesus!

Fraternally,
Michael Jordon
State General Program
Director

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Another Message from State General Program Director Michael Jordon...

As previous administrations and this administration continue to follow the Supreme-promoted **Faith in Action** program, the directors will also be throwing a few figurative curve balls throughout the course of the next two years. Our program requires the local councils to complete and report 4 (four) activities in each of the reporting areas of Faith, Family, Community and Life.

Yet the state directors also require councils to expand and think outside the box a bit. For the final program activity points in each area, council leaders need to be somewhat inventive and creative—to stretch the limits. Programs involving membership growth are especially encouraged.

In each program area, please remember to keep families involved and the council should grow. An Ohio State Council refrain over the years has been the saying, “Good Programs Bring New Members.” This saying has been very accurate. Just name a top council in the state and leaders base their council success on good programming activities. New members are the life blood of our Order.

Please complete all council program reporting on the Ohio State Council website at www.kofcoho.org. Councils may also report to Supreme Council using Form #10784. Regardless, please participate fully in the ***Let Us Be Worthy!*** state general program.

Michael Jordon

“REPORTING” STATE PROGRAM DIRECTORS
(also listed with their respective programs)

Joseph Hartle
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Stewart Vetter
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STATE (MEMBERSHIP) GROWTH DIRECTOR

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Let Us Be Worthy! ~ The “1,000 Point” State General Program

√ *The Faith in Action program areas (Faith, Family, Community & Life) each require 7 (seven) activities for 200 points:*

- 4 Faith in Action activities ~ as listed in this handbook or the Supreme guidebook
- 1 Council Elective activity ~ as related to the respective Faith in Action area
- 1 Honoree of the Year submission ~ as listed in the individualized program area below
- 1 Council Member Safe Environment Compliancy ~ as listed in the individualized area below

√ *The (Membership) Growth program requires completing the activities listed below for 200 points leading to council membership growth.*

FAITH – Complete 7 Activities (200 points)

Complete 4 Faith in Action Activities	25 points each
Complete 1 Non-Faith in Action (Council Elective) Activity	25 points
Honoree of the Year: <i>Chaplain/ Spiritual Advisor</i>	50 points
Grand Knight - Youth compliant by October 1	25 points

FAMILY - Complete 7 Activities (200 points)

Complete 4 Faith in Action Activities	25 points each
Complete 1 Non-Faith in Action (Council Elective) Activity	25 points
Honoree of the Year: <i>Family</i>	50 points
Council Family Director - Youth compliant by October 1	25 points

COMMUNITY - Complete 7 Activities (200 points)

Complete 4 Faith in Action Activities	25 points each
Complete 1 Non-Faith in Action (Council Elective) Activity	25 points
Honoree of the Year: <i>Youth</i>	50 points
Council Community Director - Youth compliant by October 1	25 points

LIFE - Complete 7 Activities (200 points)

Complete 4 Faith in Action Activities	25 points each
Complete 1 Non-Faith in Action (Council Elective) Activity	25 points
Honoree of the Year: <i>Knight</i>	50 points.
Council Program Director - Youth compliant by October 1	25 points

GROWTH - New Members and Activities (200 points)

Blessed Fr. Michael J. McGivney Church Drive or	25 points each
Columbus Day Church Drive or	25 points
Founder’s Day (March 29) Church Drive	25 points
(25 points first drive; 25 points second drive ~ with maximum of 50 points)	
In-Person Exemplification of Charity, Unity and Fraternity (Degree)	25 points
Fraternal Benefits Night	25 points
Supreme Council Percentage Growth of New Members (on May 1)	1 – 100+ points

Please review the individual program areas on the following pages of the handbook.

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6 Steps to Max the State General Program

Step # 1	Max the FAITH Activities Program
Step # 2	Max the FAMILY Activities Program
Step # 3	Max the COMMUNITY Activities Program
Step # 4	Max the LIFE Activities Program
Step # 5	Max the GROWTH Activities Program
Step # 6	Complete the 8 Administrative Requirements

Administrative Requirements

Your council has 8 administrative requirements that must be completed to qualify for the **TOP STATE** awards. Successful completion and submission of the required forms will be used as one of the program tiebreakers to determine the top councils in the State General Program.

1. **Supreme Per Capita Tax Statement** Available August 1 online (due to Supreme no later than October 10).
2. **Supreme Per Capita Tax Statement** Available January 1 online (due to Supreme no later than April 10).
3. **State Per Capita Tax** due August 31 (Payment to the State Secretary)
4. **Form # 185 - Report of Officers Chosen** due June 30
Form185@kofcoho.org
5. **Form # 365 – Service Program Personnel Report** due June 30
Form365@kofcoho.org
6. **Form # 1295 – Semi-Annual Council Audit (June)** due August 15
Form1295@kofcoho.org
7. **Form # 1728 – Annual Survey of Fraternal Activity** due January 31
Form1728@kofcoho.org
8. **Form # 1295 – Semi-Annual Council Audit (December)** due February 15
Form1295@kofcoho.org

Please note that copies of the forms listed above must be submitted to the Supreme Council, State Deputy, and to the District Deputy. Most, if not all, are now submitted online.

Program Tiebreakers

Councils that complete all the required Steps of the State General Program will be in the running for the top state honors. The tiebreaker rules shown below will be used to position those councils that max the *Let Us Be Worthy!* State General Program by completing all program activities, earning 1,000 points.

Tiebreaker # 2: Highest Percent gain in Growth for the Fraternal Year

Tiebreaker # 3: Participation of Councils: Football Frenzy, Matching Funds, Super Cash Bonanza, and/or Support Our Seminararians

Council Division Levels

The state general program division levels are established so that all councils can competitively participate in the state program. Divisions are determined by the number of members in each council as of the May 1 Supreme Council roster report. The general program will have **5 (five)** divisions.

Division # 1:	182 and over Members
Division # 2:	110 to 175 Members
Division # 3:	80 to 108 Members
Division # 4:	51 to 79 Members
Division # 5:	Up to 50 Members

State, Division, & Diocesan Awards

Councils have the chance to earn a variety of awards based upon their performance in the ***Let Us Be Worthy!*** State General Program. Councils that complete the following list of requirements will receive their awards at the 2024 or 2025 Ohio State Council Convention. There will be 3 (three) award levels.

The Joseph Award

- √ Complete and report any program activities to earn at least **500 program points**.
- √ Record a membership **growth gain of 1 (one) new member** as of **May 1**.

The Mary Award

- √ Complete and report the required **28 program activities** in the 4 reporting areas and earn **1,000 program points**.
- √ Record a membership **growth gain of 2 (two) per cent** as of **May 1**.

The Jesus Award

- √ Complete and report the required **28 program activities** in the 4 reporting areas and earn **1,000 program points**.
- √ Achieve your council's **Supreme Growth Quota** as of **May 1**.

Administrative Award

This recognition will be presented to all councils that complete the 8 (eight) required administrative activities shown under the Administrative Requirements section. This award recognizes those councils that keep current with the Supreme and State reporting requirements.

Top Overall Statewide Awards

The **Top 5 (five) councils** statewide regardless of division size will receive an award for their standing in the State General Program contest. The Tiebreaker rules will also be used to determine the overall council standings.

Eligible councils shall have earned the **1,000 program points** and submitted all the required **Administrative Requirements**.

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Division Awards

One council in each of the 5 Divisions (based on size of council) will be presented with the **Ohio State Council ~ Let Us Be Worthy Award**. This will be the council in each division based on its standing at the conclusion of the state general program and the total number of points achieved with any tiebreakers.

Let Us Be Worthy! Award

One council in each of the 5 Divisions (based on size of council) will be presented with the **OHIO COUNCIL OF DISTINCTION AWARD**. This will be the council in each division based on its standing at the conclusion of the state general program and the total number of **points achieved with any tiebreakers**.

Supreme Council Awards

An award will be given to the council regardless of division for the **Best Overall Statewide Activity**. *There will be a total of 4 (four) state awards.*

Recipients of these awards will have their activity forwarded to Supreme Council for consideration at the Supreme Convention. The 4 program areas of the Supreme Council awards are Faith, Family, Community, and Life. Please use Supreme State Council Service Program Awards Entry Form (#STSP)--one entry form should be completed for each program category.

Honorees of the Year

Six Diocesan Awards - One State Award

One award will be given to an outstanding individual in each of the 6 dioceses for each of the following categories: Chaplain, Family, Youth and Knight.

An overall state award honoree will be chosen from each category. Each of the state award winners will receive 1 complimentary room for Saturday night at the state convention and 2 state convention banquet tickets. *There will be 24 diocesan and 4 state awards for the Honorees of the Year.*

State Officer of the Year Award

The **State Officer of the Year** will be presented to the State Officer whose diocese has the highest percentage of active council participation in the state general program and the highest percentage growth. *There will be 1 (one) state officer designated as the award recipient.*

Charles Riesbeck Memorial Award

This award will be presented during the State Council Tour for the following:

- The council with the highest new membership intake in the state during the fraternal year regardless of Division. *1 (One) Award.*
- The council with the highest total percentage increase in membership growth in the state during the fraternal year regardless of Division. *1 (One) Award.*

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Faith in Action – Competition Levels

Programs that have competitions like Catholic Citizenship Essay Contest, Free Throw Championship, Soccer Challenge, and Keep Christ in Christmas Poster Contest, etc. follow Supreme Council dates and guidelines. Competitions begin at the local council followed by the district, regional (diocesan) and state levels.

- √ Local council winners are turned in to the District Deputy who conducts a district-level competition.
- √ District Level winners are submitted for regional or diocesan competitions. If applicable and available, the Diocesan District Deputy Director will conduct the competition at that level.
- √ A state director and/or the state officer of the diocese will conduct the final levels of competition. If applicable, the top state selections are forwarded to Supreme Council for international awards.

ELECTRONIC REPORTING

The state general program is viewable on the Ohio State Council website for review and reference. It is in **.pdf** format so all or some of its contents can be readily downloaded and printed. ***The Ohio State Council Knights of Columbus website address is www.kofcohio.org.***

All reporting is to be completed online. Snail mail is only permitted for the Honorees of the Year, but all other reporting is to be completed online unless advised otherwise.

Please go to the Ohio State Council website as listed above. From the homepage, please click on “FOR MEMBERS” then “COUNCIL PROGRAM REPORTING” to find the link to submit your activity reports. For a Membership category, “Enter Activity” page, select your council and fill in your contact information. After selecting appropriate membership program activity, enter detailed information to be submitted to the state membership director and click “Submit.” At that point, the report has been successfully submitted.

After submission, the state director will review and approve the report by the 15th day of the month. Upon approval, the council’s points will appear on its council scoreboard. The reporting portal will close on **April 15** (at midnight). At that time the state general program competition officially ends.

No log-in password is necessary to report programs. This new reporting method utilizes features to make the procedure simple and easy. All reporting should be completed online. If more documentation is needed (especially for the Honorees of the Year), please email the additional information to the appropriate state director.

Special notice: Reports are to be entered as completed or **MONTHLY** as applicable. The portal will close for this year’s submissions for the state general program competition on **April 15**.

If applicable or necessary, reports can also be submitted to Supreme Council, following instructions for Fraternal Programs Report Form # 10784.

Please report all programs in a timely manner.

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REPORT SUBMITTAL CHECKLIST

Report/Activity	J	A	S	O	N	D	J	F	M	A	M	J
Form # 185 Report Of Officers Chosen	1											
Form # 365 Service Program Personnel Report	1											
Order Soccer Challenge Kit	1											
Form # 1295 Semi-Annual Council Audit Report		15										
State Per Capita Payment due		31										
Online Reporting Due Dates if choosing to report to Supreme #10784	31	31	30	31	30	31	31	28	30	15		
Supreme Per Capita Payment Due				10						10		
Order Free Throw Kit, FT- KIT					1							
OSC Matching Funds Report					15							
Form # 1728 Annual Survey Of Fraternal Activity							31					
Free Throw Participation Rpt. Use # 10784							31					
Form # 1295 Semi-Annual Council Audit Report due								15				
OSC Support Our Seminarians Report										1		
OSC Knight of the Year										1		
Family of the Year # 10680										1		
OSC Chaplain of the Year										1		
OSC Youth of the Year										1		
State Council Service Program Awards Entry Form # STSP										1		
Online Program Reporting Closed										15		
Measure Up Check / Form to State Warden											1	
Columbian Award Application, Form # SP7												30
RSVP Refund/Plaque Application Form # 2683												30
Annual Report Round Table, Form # 2629												30



FAITH ACTIVITY PROGRAM

To “MAX” the Faith Program, the council needs to complete 7 (seven) activities for a total of 200 points.

- √ Complete **4 Faith in Action Activities**.....25 points each

Please submit the Faith Activities program form with appropriate documentation and, if requested, describe the activity and attendance. Possibilities include the following:

Refund Support Vocations Program (RSVP)

Into the Breach

Spiritual Reflection

Holy Hour / Eucharistic Procession

Pilgrim Icon Program

Building the Domestic Church Kiosk

Rosary Program

Sacramental Gifts

Bold Italics = Supreme-Featured Program.

For information on the featured or mandatory activities, please refer to the ***Faith in Action Guidebook, pages 3 - 20.***

Please refer to the Columbian Award application (#SP-7) as a guide in completing council Faith activities for the fraternal year.

- √ Complete **1 (Non-Faith in Action) Council Elective Activity**...25 points

A council elective is used to report on a **Faith** activity that the council planned, promoted, and executed that does not fit any of the Supreme programs or activities. Any activity that nurtured or supported our faith should qualify. To earn credit for this activity, identify and report on how the elective supported the council faith program.

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√ **Honoree of the Year: *Chaplain/ Spiritual Advisor*.....50 points**

Please submit the **Chaplain or Spiritual Advisor (Deacon, Religious Brother or Sister with a Religious Order) Recognition** activity with appropriate documentation by April 1. Complete and submit the council’s Honoree of the Year by using the form found on page 40 of this handbook. Additional documents may accompany a council’s nomination.

√ **Grand Knight - Youth compliancy by October 1.....25 points**

Under the Knights of Columbus Youth Protection program, brother knights serving in certain roles within the council need to complete the Safe Environment protection program. This is also a requirement to attain Star Council status. To earn the Faith in Action points for the Faith program, the Grand Knight needs to satisfy his compliancy by October 1.

Please refer to pages 30 – 32 of this booklet for further information.

A Message from State Faith Director Mark Kahanca...

My Brothers in Christ,

I am honored and humbled to be chosen as your director of our Faith Program for the next two years. The Supreme Council has given us a “blueprint” to accomplish goals important to our development and growth as Catholic men. As with any blueprint, we always begin with the foundation. Our foundation is our faith, and our faith is energized by our Faith program. On your foundation of faith, all other programs will stand.

When planning your Faith programs, it is imperative that you meet with your pastors and/or council chaplains. Please be creative as there are no “mandatory programs.” But how you and your pastor choose to carry out your council Faith program is largely up to you. Make sure to send your reports immediately afterward for review. I promise to carefully evaluate each report and contact you with any suggestions if necessary. I pray each council will begin planning their Faith activities soon and look forward to seeing them.

I can be reached at mark.faithdirectorohio@gmail.com.

Mark E. Kahanca
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FAMILY ACTIVITY PROGRAM

To “MAX” the Family Program, the council needs to complete 7 (seven) activities for a total of 200 points.

- √ Complete **4 Faith in Action Activities**.....**25 points each**

Please submit the Family Activities program form with appropriate documentation and, if requested, describe the activity and attendance. Possibilities include the following:

- Food for Families***
- Family of the Month / Year***
- Family Fully Alive***
- Family Prayer Night***
- Keep Christ in Christmas
- Family Week
- Consecration to the Holy Family
- Good Friday Family Promotion

Bold Italics = Supreme-Featured Program.

For information on the featured activities, please refer to the ***Faith in Action Guidebook, pages 3 - 20.***

Please refer to the Columbian Award application (#SP-7) as a guide in completing council Family activities for the fraternal year.

- √ Complete **1 (Non-Faith in Action) Council Elective Activity**...**25 points**

A council elective is used to report on a **Family** activity that the council planned, promoted, and executed that does not fit any of the Supreme programs or activities. Any activity that nurtured or supported our faith should qualify. To earn credit for this activity, identify and report on how the elective supported the council family program.

√ **Honoree of the Year: Family of the Year.....50 points**

Please submit the **Family of the Year Recognition** activity with appropriate documentation by April 1. Complete and submit the council's Family of the Year by using the form found on page 41 of this handbook. Additional documents may accompany a council's nomination.

√ **Council Family Director - Youth compliancy by October 1.....25 points**

Under the Knights of Columbus Youth Protection program, brother knights serving in certain roles within the council need to complete the Safe Environment protection program. This is also a requirement to attain Star Council status. To earn the Faith in Action points for the Faith program, the Council Family Director needs to satisfy his compliancy by October 1.

Please refer to pages 30 – 32 of this booklet for further information.

A Message from State Family Director Tim Mangan...

My Brothers in Christ,

Family programs help us to be better families. Programs in this category are developed for families by families. Any family activity should help families place God and the faith at the center of their lives every day. With that being said, I will be looking for activities that the family spends quality time together, attends weekly Mass together, pray together outside of Mass, make significant contributions to the parish and church community, and serves as a model of Catholic family values.

Tim Mangan
State **Family** Director
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Xenia, Oh 45385
937-604-4355
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COMMUNITY ACTIVITY PROGRAM

To “MAX” the Community Program, the council needs to complete 7 (seven) activities for a total of 200 points.

- √ Complete **4 Faith in Action Activities**.....25 points each

Please submit the Community Activities program form with appropriate documentation and, if requested, describe the activity and attendance. Possibilities include the following:

- Coats for Kids*
- Global Wheelchair Mission*
- Habitat for Humanity*
- Disaster Preparedness
- Free Throw Competition
- Catholic Citizenship Essay Contest
- Soccer/Hockey Challenge
- Helping Hands

Bold Italics = Supreme-Featured Program.

For information on the featured activities, please refer to the ***Faith in Action Guidebook, pages 3 - 20.***

Please refer to the Columbian Award application (#SP-7) as a guide in completing council Community activities for the fraternal year.

- √ Complete **1 (Non-Faith in Action) Council Elective Activity**.....25 points

A council elective is used to report on a **Community** activity that the council planned, promoted, and executed that does not fit any of the Supreme programs or activities. To earn credit for this activity, identify and report on how the elective supported the council community program. Please refer to my message on the next page for suggestions. *Thank you.*

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√ **Honoree of the Year: Youth of the Year.....50 points**

Please submit the **Youth of the Year Recognition** activity with appropriate documentation by April 1. Complete and submit the council's Youth of the Year by using the form found on page 42 of this handbook. Additional documents may accompany a council's nomination.

While we want to encourage consideration of this award to the children / grandchildren of members, **this is not a requirement.** We want to recognize outstanding youth who demonstrate active involvement in their community, reflecting good Christian principles. Nominations will be judged on the contributions to their church, their community, their family, and their country.

√ **Council Community Director – Youth compliancy by October 1.....25 points**

Under the Knights of Columbus Youth Protection program, brother knights serving in certain roles within the council need to complete the Safe Environment protection program. This is also a requirement to attain Star Council status. To earn the Faith in Action points for the Community program, the Council Community Director needs to satisfy his compliancy by October 1.

Please refer to pages 30 – 32 of this booklet for further information.

A Message from State Community Director Joe Hartle...

As community director, I hope to see councils get outside of halls and parishes sharing the mission of Blessed Michael McGivney by doing good works in their local, national, and world communities through various events and activities. Activities can include Faith in Action Programs, but I also challenge councils to think outside the box and come up with other activities and events that benefit the community, such as:

- Domestic Violence Shelter Support &/or Homeless Shelter/Organization Support/Volunteering
- Senior Living/Nursing Home Facility Visits/Events
- Community Clean Up Events/Adopt A Highway/ Community Disaster Relief/Preparedness
- Veterans/Patriotic/Memorial Events & Veterans Home Visitation/Military Service Recognition
- Patriotic Support (e.g. Flags for Churches/Organizations & Disposal, Flag Day, etc.)
- Boy Scout/Eagle Scout Support

Joseph Hartle

State Community Director

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LIFE ACTIVITY PROGRAM

To “MAX” the Life Program, the council needs to complete 7 (seven) activities for a total of 200 points.

- √ Complete **4 Faith in Action Activities**.....**25 points each**

Please submit the Life Activities program form with appropriate documentation and, if requested, describe the activity and attendance. Possibilities include the following:

- March for Life***
- Special Olympics***
- Ultrasound Initiative***
- Pregnancy Center Support / Aid and Support After Pregnancy***
(also referred to as ***ASAP***)
- Christian Refugee Relief
- Silver Rose Prayer Service
- Mass for People with Special Needs
- Novena for Life

Bold Italics = Supreme-Featured Program.

For information on the featured activities, please refer to the ***Faith in Action Guidebook, pages 3 - 20.***

Please refer to the Columbian Award application (#SP-7) as a guide in completing council Life activities for the fraternal year.

- √ Complete **1 (Non-Faith in Action) Council Elective Activity**...**25 points**

A council elective is used to report on a Culture of Life activity that the council planned, promoted, and executed that does not fit any of the Supreme programs or activities. Any activity that nurtured or supported our faith should qualify. To earn credit for this activity, identify and report on how the elective supported the council Culture of Life program.

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-
- √ **Honoree of the Year: Knight of the Year.....50 points**

Every council in the Order and in the State of Ohio has members that exhibit Columbianism for their Church and Community. From these men, your council will select its most deserving Brother Knight and present him with the honored award of the Knight of Columbus, namely the Knight of the Year.

Please submit the Knight of the Year nomination activity with appropriate documentation by April 1 by using the form found on page 43 of this handbook.

- √ **Council Program Director - Youth compliancy by October 1.....25 points**

Under the Knights of Columbus Youth Protection program, brother knights serving in certain roles within the council need to complete the Safe Environment protection program. This is also a requirement to attain Star Council status. To earn the Faith in Action points for the Life program, the Council Program Director needs to satisfy his compliancy by October 1. *Please refer to pages 30 – 32 of this booklet for further information.*

A Message from State Life Director Stewart Vetter...

Is it a Culture of Life program? By this I mean, does it support choosing life and eliminating abortion or the organizations that work toward that objective? Does it support families who chose life and have young children or the organizations that support them? Does it support repentant women who chose abortion or the organizations that offer them aid? Does it support the elderly, infirmed, or special needs populations or the organizations that support them?

If it is a Supreme program, does it meet those requirements? If it is not a Supreme program, does it meet the goals and aims of a Culture of Life?

Please tell the story of the activity. Please note the number of Knights and families participating, resources contributed (hours, dollars, etc.), composition of report (i.e. full sentences, proper spelling, etc.), and is it unique?

I'll also be looking for the best Culture of Life programs for state awards at the end of the year.

Stewart Vetter

State **Life** Director

706 Northwest Street

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419-203-9358

BetterWithVetter@hotmail.com

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2023-2025 GROWTH ACTIVITIES PROGRAM

√ **Complete 2 of 3 Growth Activities.....25 points each**

State Growth Drives

- Blessed Fr. McGivney Church Drive to strengthen our support for the cause of sainthood for our founder. Complete in August, the month in which Father McGivney was born and died.
- Columbus Day Weekend (preferred) or anytime during the month of October
- Founders Day (March 29) Weekend (preferred) or anytime during the month of March

To earn credit for this activity, submit the online report for two church drives, following:

- Your council **MUST** grow your council by at least **one new member**, for any of the statewide growth drives.
- Submit on your online report the new member name and membership number and the date of his Exemplification of Charity, Unity and Fraternity Degree.
- The new member must show up on the Supreme Council Membership Report:
 - August State Membership Drive by October 1
 - October State Membership Drive by December 1
 - March State Membership Drive by May 1

More information about Delta Church Drives can be found in the OSC Growth Handbook.

√ **Complete 1 (One) In-Person Exemplification of Charity, Unity and Fraternity (Degree)..... 25 points**

Exemplification of Charity, Unity and Fraternity Degree

Our current Exemplification is a combined degree designed to convey our lessons effectively in under an hour. It is tailored to involve our priests as well as families, friends, and fellow parishioners. Ideally it will be performed in the Church itself but can be performed in a Parish or Council Hall. The new degree requires a smaller team with much shorter speaking parts. It exemplifies the lessons of Charity, Unity and Fraternity in a quicker, no nonsense way. At the conclusion, candidates become Third Degree members. Whether presented from memory or read from a script, the degree must be professionally presented. We want every council in Ohio to have an Exemplification team of Charity, Unity and Fraternity.

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To earn credit for this activity, submit the online report for Exemplification:

- Your council **MUST** grow your council by at least **one new member**, for Exemplification of Charity, Unity, and Fraternity held live and in person by the council team.
- Submit on your online report the new member’s name and membership number and the date of his Exemplification of Charity, Unity and Fraternity Degree.

√ **Conduct a (Council) Fraternal Benefits Night.....25 points**

Fraternal Benefits Event

A Fraternal Benefits Event is not only a great way to remind members of the fraternal benefits available to them, it’s also a great way to introduce prospective members to the Knights of Columbus. The Founders’ Award recognizes excellence in the promotion of our insurance and fraternal benefits. Councils striving for the Founder’s Award must host/promote at least two Fraternal Benefit Events during the fraternal year. The required sum total attendance of members can be found in the Star Council requirements. Please consult the Fraternal Benefits Event Guidebook.

To earn credit for this activity, Grand Knight submit form #11077 to the General Agent within 7 (seven) days of the Fraternal Benefits Event.

√ **Attain Council Growth Percentage.....1-100 points**

Council Growth Percentage

Your council **MUST** experience positive membership growth by the May 1 Star Council report. Points will be awarded based on the council’s percentage of growth from that report.

Examples

If your council had **75%** growth, then council would be awarded 75 points in the state general program Growth contest. Any council that makes 200% or greater in Growth will receive an additional bonus of 25 extra points toward **Let Us Be Worthy!** state general program contest.

Additional Growth Programs

Shining Armor Award

The first 100 completed Shining Armor Award cards turned into the State Membership Director will have their pins paid for by the state and they will be in a drawing to win \$100.00. These pins will be purchased by the State Council and sent to the Grand Knight for presentation at the council. Anyone who sends their completed Shining Armor Award cards in after the first 100 will also be placed into a separate drawing to win \$100.00.

Encourage a new member to complete the following for a Shining Armor Award:

- Be involved in at least 3 council Faith in Action programs.
- Attend at least 3 council meetings.

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- Attend an Exemplification of Charity, Unity and Fraternity
- Meet with the council’s insurance representative or attend a Fraternal Benefits night
- Sponsor at least one man who becomes a member of the Order

****Special Replacement Activity****

Meet your council’s Supreme membership goal plus one (+ 1) member by **April 1 (200 points)**. This activity can replace ALL of the growth activities and will give sufficient points to max the membership program with only 1 report. To qualify, your increase in membership on the April 1 membership report less suspensions on the April 1 report less outstanding form 1845’s on file with Supreme on April 1 must exceed your Supreme membership quota by 1 (one) member.

If you feel your council qualifies, you MUST submit an online report claiming credit.

Examples

Council 1000’s Supreme quota is 5 members. On April 1, the council has one 1845 at Supreme.

Membership Report April 1, 2024	
Gain	Suspensions
7	1

Gain - Suspensions- 1845’s = Special Activity Net

$$7 - 1 - 1 = 5$$

The council’s net gain is 5. The Supreme quota is 5. They needed 6 to qualify. Council 1000 does not qualify for the Special Replacement Activity

Council Choice Growth Elective Activity Suggestions

- “Recruit a Local Hero” – Recruit a local law enforcement officer, fire fighter, EMT, or active duty military member
- “Make a Father a Brother” – Recruit a priest, monk, deacon, or seminarian.
- “FAMILY Is Caring” –Host a drive to recruit family members of a brother or relative of Knights from your Council.
- “Raised Knight” – Recruit a Squire, Scout, or recent high school / college graduate.
- “Father’s Knight” – Host stag with dinner and entertainment. Members eat free if they bring a prospective member. Do a presentation on how membership makes you a better father.
- “Championship Knight” – Invite prospects and families to play a non-traditional game like corn hole, putt-putt golf, bowling, etc. and have some fun. Give out prizes or give trophies. Make it fun and recruit the man through his family.
- “Mom’s Knight IN” – Host an event for the ladies of your parish that ends with them being encouraged to invite their husbands to join IN your Council.
- “A Knight before Christmas” – Offer an incentive to members that recruit a new member between December 1 and December 24.
- “Lent to Knighthood” – Host a recruitment effort during Lent, like at Men’s Conference or retreat.

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-
- “Recruit at an Event” – Impress a man with your service and Faith in Action and recruit him. Invite him to one of your Council functions, then try to get him to join.
 - Start a new round table at local parish that does not have council. The parish round table should act like a mini-council to the parish by approaching the parish priest and finding what areas he feels need the most help. The Knights then put these things to work and, by this example, other good Catholic men want to be part of these works of the Lord.

More suggestions and ideas can be found in the OSC Growth Handbook.

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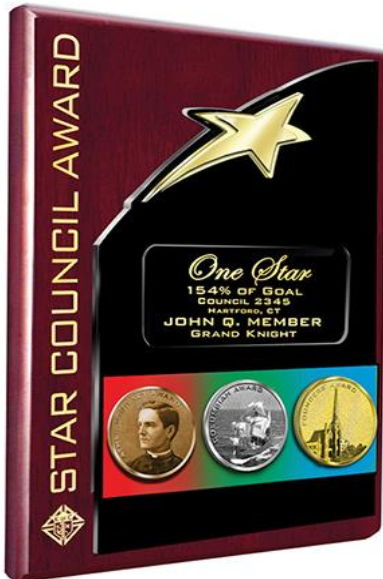
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STAR COUNCIL AWARD



The Star Council Award recognizes outstanding achievement in membership, insurance and programming. In order to achieve the Star Council Award, a council must earn the Father McGivney, Founders', and Columbian Awards. Additionally, the council must submit both the [Annual Survey of Fraternal Activity](#) (#1728) and [Service Program Personnel Report](#) (#365). In the United States and Canada councils must also be fully compliant with applicable safe environment requirements.

Prior to the end of the fraternal year on June 30, make sure that your council achieves the requirements to qualify for your awards. **To view your quota and/or progress towards earning the Star Council Award, please log on to [Officers Online](#) regularly.**

The checklist on the next page is dated, so be sure to obtain a list of the current requirements, especially regarding the membership and insurance activities.

To help council leaders with their progress toward maxing the state general program and/or achieving the Star Council Award, State Special Reports Director Ken Girt compiles a monthly scoreboard. This scoreboard provides information on program requirements, membership gains, and information forms required by Supreme Council. ***Please contact Ken (info listed ABOVE) if your council leaders are not receiving this valuable monthly informational tool.***

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- Service Program Personnel Report**
Form #365 – Due August 1
- Annual Survey of Fraternal Activity**
Form #1728 – Due January 31
- McGivney Award – Membership Quota of**

	JULY	AUG.	SEPT.	OCT.	NOV.	DEC.	JAN.	FEB.	MAR.	APR.	MAY	JUNE
Gains:												
Losses:												

- Founders' Award – Insurance Quota of**

	JULY	AUG.	SEPT.	OCT.	NOV.	DEC.	JAN.	FEB.	MAR.	APR.	MAY	JUNE
Gains:												
Losses:												

- Columbian Award**
Form #SP-7 – Due June 30

	FAITH	FAMILY	COMMUNITY	LIFE
1.		1.	1.	1.
2.		2.	2.	2.
3.		3.	3.	3.
4.		4.	4.	4.

- In Good Standing. All Council Assessments paid by June 30. Additionally, in the U.S. and Canada, fully compliant with applicable Safe Environment requirements.**

K OF C SAFE ENVIRONMENT PROGRAM



PROTECTING THOSE WE SERVE

As Knights of Columbus, we recognize that all Catholics, including Brother Knights, share a responsibility to protect children and vulnerable persons served in and by the Catholic Church. Like the Church, the Knights of Columbus is committed to the protection of children and other vulnerable persons. As Catholic men, Brother Knights live out their fatherhood, irrespective of whether they have children of their own, when we serve those entrusted to our care. In the words of our Supreme Knight: “Protecting our children is the sacred duty of every Knight.”

Important Announcement

On Tuesday, May 9, 2023, Praesidium will upgrade from its current online learning platform (Armatus) to Praesidium Academy. Members who have completed one or more requirements of The Knights of Columbus Safe Environment Program since 2019 will receive an email from Praesidium Academy with instructions on how to log into the new platform and create a password. This will ensure access the next time you are assigned training and screening.

Key Updates:

- Members who have completed ALL assigned training and/or background screenings before May 1 will be added into Praesidium Academy as fully compliant.
- Members who have NOT completed their training before May 1st will be assigned new training in Praesidium Academy. These members will be sent an additional email after the upgrade with instructions.
- Members newly assigned to roles or needing to renew their training and/or background screenings AFTER the upgrade, will be sent email invitations from Praesidium Academy.

*Please call or email the **Office of Youth Protection**
with questions or concerns, using the contact
information on the following page.*



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OFFICE OF YOUTH PROTECTION – SAFE ENVIRONMENT

KOFC.ORG/SAFE

Under Faith in Action, certain state and council officers/directors are required to take safe environment training and may also be required to provide authorization for a background check.

If members in certain roles are not compliant within 30 days of notification, they are subject to removal from those roles.

Email addresses are now required when completing the *Service Program Personnel Report* (#365) for the program, community, and family director roles. Praesidium, the Order's safe environment partner, will

email grand knights, program, family, and community directors assigned usernames and passwords to complete the training. They will also email family and community directors a personalized link to provide background check authorization. The Knights of Columbus covers all costs associated with these requirements.

Email notifications are unique to each recipient and cannot be forwarded or used by any other member. The time-sensitive notifications require the recipient to complete training and background check authorization within 30 days of receipt.

Safe Environment Program Training and Background Check Requirements

ROLES	TRAINING	BACKGROUND CHECK	OFFICERS ONLINE – REPORTS
State Council			
State Deputy	✓		✓
State Advocate	✓		✓
State Program Director	✓		✓
State Youth Director	✓	✓	✓
State Family Director	✓	✓	✓
State Community Director	✓	✓	✓
State Squire Chairman	✓	✓	✓
Subordinate Council			
Grand Knight	✓		✓
Faithful Navigator	✓		
Program Director	✓		✓
Family Director	✓	✓	
Community Director	✓	✓	
Chief Counselor	✓	✓	
Adult Counselor	✓	✓	

MEMBER HELPLINE: YOUTHLEADER@KOFC.ORG | (203) 800-4940 | FAX (855) 845-3502

OFFICE OF YOUTH PROTECTION: OYP@KOFC.ORG | (203) 752-4558 | FAX (855) 845-3502

YOUTH PROTECTION HELPLINE (844) 563-2723

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Officers Online Access

Members in a role permitted access to Officers Online will be emailed an invitation code once the Supreme Council receives the appropriate form from the state council, local council, or assembly indicating the election or appointment, and records this information. If you do not receive an invitation code within a reasonable time, click "Account Assistant" on the sign in page and follow the instructions.

If you previously held a role with access to Officers Online, you do not need a new invitation code. Your access will automatically be reactivated once the appropriate form is submitted.

If you do not remember your log on credentials, click "Account Assistant" or "Password Reset" on the sign in page and follow the instructions. If additional assistance is required contact our Customer Service Department at 800-380-9995, option 2 and provide your membership number and role.

Applications by Roles	Role Description										
	Officers Online	Officers Desk Reference	Office of Youth Protection	Home Corporations	Member Management	Member Billing	By Laws Online	Knights Gear	Supplies Online	Prospect Tab	Candidate Tab
Jurisdiction/ State											
State Deputy	X	X	X	X				X	X	X	
State Secretary	X	X	X	X				X	X		
State Treasurer	X	X	X	X				X	X		
State Advocate	X	X	X	X				X	X		
State Warden	X	X	X	X				X	X		
Immediate PSD	X	X	X	X				X	X		
Executive Secretary	X	X	X	X				X	X		
State Membership Dir	X	X	X	X				X	X	X	
State Program Dir	X	X	X	X				X	X		
State Round Table Chair	X		X	X				X	X		
Council Reactivation Chair	X		X	X				X	X		
Council Retention Chair	X		X	X				X	X		
Member Retention Chair	X		X	X				X	X		
Insurance Promo Chair	X		X	X				X	X		
NCD Chairman	X		X	X				X	X		
Ceremonial Chair	X		X	X				X	X		
Hispanic Council Growth Coord	X		X	X				X	X		
Online Membership Chair	X	X	X	X				X	X	X	
Add Membership Roles	X		X	X				X	X		
Online Membership Coord	X	X	X	X				X	X	X	
State Trainer	X		X	X	X	X		X	X		
4th Degree / Provincial											
Vice Supreme Master	X	X	X	X				X	X		
District Master	X	X	X	X				X	X		
District											
District Deputy	X	X	X	X				X	X	X	
Council											
Grand Knight	X	X	X	X	X		X	X	X	X	X
Financial Secretary	X	X	X	X	X	X	X	X	X	X	X
Advocate	X	X	X	X			X	X	X		
Deputy Grand Knight	X	X	X	X				X	X		
Treasurer	X	X	X	X				X	X		
Membership Dir	X	X	X	X				X	X		
Assembly											
Faithful Navigator	X	X	X	X	X		X	X	X		
Faithful Comptroller	X	X	X	X	X	X	X	X	X		
Faithful Admiral	X		X	X			X	X	X		
Faithful Pilot	X		X	X			X	X	X		
Faithful Purser	X	X	X	X				X	X		

Program Forms

Reference Guide

	Program Name	Form #	Form Name	Due Date	Notes
GENERAL COUNCIL FORMS	All Program Reporting (unless specified below)	10784	Fraternal Programs Report Form	30-Jun	Online Form Council → Supreme Submission by any Knight For any and all program activity
	Columbian Award	SP-7	Columbian Award Application	30-Jun	Council → Supreme Council Submission by Grand Knight
	Service Program Award	STSP	Service Program Award Entry Form	Check with Jurisdiction	Council → State Council Submission by Grand Knight
FAITH	RSVP	2863	RSVP Refund Application	30-Jun	Council → Supreme Council Submission by Council Officer
	Building the Domestic Church Kiosk Holy Hour Into the Breach Rosary Program Sacramental Gifts Spiritual Reflection Pilgrim Icon Program RSVP	10784	Fraternal Programs Report Form	30-Jun	Online Form Council → Supreme Submission by any Knight For any and all program activity
FAMILY	Family of the Month	10784	Fraternal Programs Report Form	15th of the following month	Council → Supreme Submission by any Knight Replaces Form #10668
	Family of the Year	10680	Family of the Year Form	Check with Jurisdiction	Council → State Council Submission by Grand Knight
	Food for Families	10057	Food for Families Refund Application	30-Jun	Council → Supreme Council Submission by Council Officer
	Keep Christ in Christmas	5025	KCIC Poster Contest Entry Form	Check with Jurisdiction	Council → State Council Submission by Grand Knight
	Consecration to the Holy Family Family Fully Alive Family Prayer Night Family Week Good Friday Family Promotion Food for Families	10784	Fraternal Programs Report Form	30-Jun	Online Form Council → Supreme Submission by any Knight For any and all program activity
COMMUNITY	Catholic Citizenship Essay Contest	4208	Catholic Citizenship Essay Contest Entry Form	Check with Jurisdiction	Council → State Council Submission by Council Officer
	Free Throw Championship	1598	Free Throw Challenge Score Sheet	Check with Jurisdiction	Council → State Council Submission by Council Officer
	Soccer Challenge	4578	Soccer Challenge Score Sheet	Check with Jurisdiction	Council → State Council Submission by Council Officer
	Hockey Challenge	10854	Hockey Challenge Score Sheet	Check with Jurisdiction	Council → State Council Submission by Council Officer
	Global Wheelchair Mission Coats for Kids Habitat for Humanity Helping Hands Disaster Preparedness Catholic Citizenship Essay Contest Free Throw Championship Soccer Challenge Hockey Challenge Leave No Neighbor Behind	10784	Fraternal Programs Report Form	30-Jun	Online Form Council → Supreme Submission by any Knight For any and all program activity



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Faith in Action Program Forms Reference Guide

	Program Name	Form #	Form Name	Due Date	Notes
LIFE	Christian Refugee Relief March for Life Mass for People with Special Needs Novena for Life Pregnancy Center Support Silver Rose Ultrasound Program	<u>10784</u>	Fraternal Programs Report Form	30-Jun	Online Form Council → Supreme Submission by any Knight For any and all program activity
	Special Olympics	<u>10784</u>	Fraternal Programs Report Form	31-Jan	Online Form Council → Supreme Submission by Grand Knight Replaces Form #4584
	Ultrasound Program	<u>10716</u>	Ultrasound Application	As Needed	Council → Supreme Council Submission by Council Officer
	Ultrasound Program	<u>10715</u>	Ultrasound Diocesan Evaluation Form	As Needed	Council → Supreme Council Submission by Council Officer
STATE COUNCIL FORMS	Service Program Award Winners	<u>SPAW</u>	Service Program Award Winners	1-Jun	State Council → Supreme Council Submission by State Deputy Include: 4 winning STSP forms
	Special Olympics	<u>10784</u>	Fraternal Programs Report Form	31-Jan	Online Form State Council → Supreme Council Submission by any State Officer Replaces Form #4584
	Keep Christ in Christmas	<u>5025</u>	KCIC Poster Contest Entry Form	28-Feb	State Council → Supreme Council Submission by State Deputy 12 per state (2 per age group)
	Catholic Citizenship Essay Contest	<u>4208</u>	Catholic Citizenship Essay Contest Entry Form	15-Feb	State Council → Supreme Council Submission by State Deputy 12 per state (2 per age group)
	Free Throw Championship	<u>1598</u>	Free Throw Challenge Score Sheet	7-May	State Council → Supreme Council Submission by State Deputy 12 per state (2 per age group)
	Soccer Challenge	<u>4578</u>	Soccer Challenge Score Sheet	15-Feb	State Council → Supreme Council Submission by State Deputy 12 per state (2 per age group)

All Program Report Forms not mentioned have been removed. Submission is not required. Forms Include:

- Removed Forms:**
#5023 KCIC Poster Contest Participation Form
#4216 Catholic Citizenship Essay Content Participation Form
#4567 Soccer Challenge Participation Form
#FT-1 Free Throw Participation Form
#10071 Global Wheelchair Mission Report Form
#10675 Coats for Kids Report Form
#10729 Habitat for Humanity Report Form
#4584 Special Olympics Partnership Profile Report
#10697 March for Life Form
#10668 Family of the Month Form
#10092 Habitat for Humanity Partnership Profile Report
#10243 Family Rosary (Rosary Program) Form

The Cor Meeting

"Evangelization and Formation for the Men of Your Parish"

Cor is a faith-based initiative of the Supreme Council to form and strengthen Knights and the Catholic men of the parish in faith and virtue. Each Cor meeting does this by strengthening relationships with Jesus Christ and one another, through the three Key Elements of Prayer, Formation, and Fraternity. The word ‘cor’ is Latin for heart and the root of the word courage. Prayer, Formation, and Fraternity all begin with the heart and direct the heart in relationship to God and each other in true charity.

The goals of each Cor meeting are to provide the opportunity for Catholic men:

- to encounter Christ
- to strengthen their bonds of brotherhood
- to share their faith, as brothers, and bring souls to Jesus Christ.

Every council is invited to hold Cor at least once a month, in addition to the monthly council meeting.

- **Who can attend Cor?** Cor is open for any man in the parish.
- **How often should we meet?** Cor should be held at least monthly, but they can be held more often, such as weekly. Adoption of Cor is optional for every council.
- **How long should a Cor meeting be?** Each Cor meeting should last ideally 60 - 90 minutes.
- **What do you do?** Cor consists of the following Key Elements: Prayer, Formation, and Fraternity. Cor Meetings should be simple. (See Cor meeting examples below for content ideas.)
- **What time of day should Co be held?** Whatever time of day best serves the men of the parish.
- **Is this a Supreme initiative?** Yes, and each jurisdiction is encouraged to promote it with their councils.
- **What if my parish already has a men’s group?** Great! The Cor should not cause competition or conflict. Consider using Cor resources to strengthen and grow the existing group.

- **Should my pastor/chaplain be involved?** Any formation provided at the parish needs the pastor’s approval. The pastor/chaplain should be involved in planning and invited to each meeting.

Three Key Elements

√ **Prayer:** Prayer is the “lifting of our minds and hearts to God.” Through prayer we strengthen our relationship with God as disciples (followers) of Jesus Christ and grow in our knowledge of Him. Shared time in prayer will help men focus their minds and hearts on God, strengthen the bonds of brotherhood, and keep God at the center of all they are and do. (*Examples: Rosary, Lectio Divina, Holy Hour, Chaplet of Divine Mercy*)

√ **Formation:** The aim of Catholic formation is to be like Christ, taking on his character and virtue, life of prayer, and his mission. The Cor Meeting brings men together to sharpen each other in friendship and fraternity. This formation should include time hearing, studying, and applying the truths of the Catholic faith to daily life. (*Examples: Faith-inspired talks by clergy or others, reading a spiritual reflection, Into the Breach Video Series, Supreme Chaplain’s Monthly Challenge, Bible Study, small group discussion*)

√ **Fraternity:** The Cor Meeting brings men together as a band of brothers to strengthen each other in friendship and fraternity. The aim of fraternal time should be to create an enjoyable environment that strengthens true friendships. (*Examples: Social events, BBQ, bonfire, intentional conversation, and shared meals i.e. donuts and coffee or pizza and beverages.*)

Example of a Cor Structure Meeting

While all three of the key elements must be present in each Cor meeting, the ratio may change depending on the needs of your men. Each meeting welcomes newcomers, begins in prayer, centers on the main content of the key elements, encourages attendance and participation in council meetings and programs, shares the next Cor Meeting time, and closes in prayer.

Cor - Fraternity Centered (60 min.)

- 1. Fraternity:** Pizza (or donuts and coffee if in AM)
- 2. Formation:** 15 min. faith-inspired talk by Chaplain
- 3. Prayer:** Request intentions and pray Rosary

Cor - Formation Centered (90 min.)

- 1. Formation:** *Into the Breach* Video & Discussion
- 2. Prayer:** 30 min. of Eucharistic Adoration
- 3. Fraternity:** Sharing a meal

Leadership Roles

√ **Grand Knight:** Adoption of Cor should only add minimal work to the Grand Knight. He is encouraged to survey all council members and then appoint and empower a Director of Evangelization and Faith Formation (EFF) to own all aspects of this “meeting”. The Grand Knights is not required to attend nor does he have an official role in the meeting itself. He is expected to continue to foster good will, collaboration, and communication with the pastor, ensuring that Cor and its function supports his pastoral plan and ministry and the needs of the parish. To that end, he is encouraged to bring the Director of EFF into any appropriate and corresponding meetings.

√ **Council Director of Evangelization and Faith Formation:** Appointed by the Grand Knight, he will facilitate the planning, structure, and hosting of all Cor meetings. He is encouraged to build an EFF team that will help shoulder these meeting responsibilities, especially if meeting more frequently. He will ensure that each meeting is adequately prepared for, space reserved, timing and content communicated, and excellently run. Along with the Grand Knight, the Director of EFF should coordinate and communicate with any existing parish ministries, particularly men’s ministries in such a way that fosters collaboration and a hybrid experience achieving the aims and goals of both groups. The Council Director is supported by the State Director of EFF and Team.

√ **Pastor/Chaplain:** The pastor must give his permission for Cor to be held at the parish. He is primarily responsible for the formation of the souls in his parish and therefore should be consulted and involved. He should be made aware of the scheduled meetings and their content focus with a standing invitation to lead prayer and to speak to the men as he so desires.

Meeting Structure and Frequency

Every council is invited to hold Cor meeting at least once a month, in addition to the monthly council meeting.

- **Will this replace the Council Meeting?** No. The Council Meeting has it’s own clear function and purpose, as does Cor. Both exist to support the life and function of the council.
- **How does this impact the other council meetings?** After implementing Cor, the council will most likely have three monthly events: Officers Planning Meeting, Council Meeting, and Cor. Attendance to these meetings may vary over time. It is important to communicate the purpose, function, and value of these meetings and

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when they are necessary for members to attend. Additionally, Cor should inspire men to more actively participate in the leadership and organization of the council.

- **Can Cor be a part of the Council Meeting?** We highly encourage that Cor have a time of it's own so proper attention can be given to all respective meetings. Separately structured time allows for a full and focused schedule for each. A report should be offered during the Council Meeting by the Director of EFF to ensure a clear connection between both meetings.
- **Should we meet more than monthly?** Increased frequency is encouraged. Meeting once a month is good, but may not be frequent enough to have the full desired impact. The frequency of Cor should be primarily determined by the availability of the men of the council and parish who have committed to attend with consideration to council leadership and the pastor.

Programs and Council Activities

- **Is Cor a Faith in Action program?** No, Cor is not a program. However, the structure of the Cor Meeting allows for the incorporation of various Faith in Action programs, such as Holy Hour, Rosary, Into the Breach, etc.
 - **How will this impact the council?** Cor is intended to help all Knights maintain the purpose of their Knighthood and foundation of their Catholic faith at the forefront of their mind. Father McGivney intended the council to be a means of forming and strengthening the faith of our members so it impacts and directs all that they do. Every program and event that the council offers will benefit from Cor. Knights will be emboldened and enlivened through the prayer, formation, and fraternity of the meeting to more intentionally engage in the function and goals of council programs and events.

More suggestions and ideas can be found on the Supreme website at www.kofc.org.

*For additional help and support,
please contact State Faith Formation Coordinator Arron Mier.*

Arron Mier

State Faith Formation Coordinator

16060 Portage Rd.

Bowling Green, OH 43402

419-677-6395

Arron.mier@yahoo.com

Chaplain or Spiritual Advisor of the Year

State Faith Director
Mark E. Kahanca
416 N. Broadway
Geneva, OH 44041
Cell: 419-203-9358
mark.faithdirectorohio@gmail.com

DUE APRIL 1

Enter online at <https://kofc-ohio.web.app/> “State Activity”

Council #:	Diocese:
Council Name:	Nom. Parish:
Nominee:	Address:
Address:	Pastor’s Name:
City/Zip:	Phone:
Phone:	Email:
Email:	
Occupation:	Spouse:

Church Activities:

Interaction with K of C:

Community Activities:

Reasons for Nomination:

Submitted by:

Phone:

Email:

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Family of the Year

State Family Director
Tim Mangan
2830 N. Barnhill Place
Xenia, Ohio 45385
Cell: 937-604-4355
tim@tdltool.com

DUE APRIL 1

Enter online at <https://kofc-ohio.web.app/> "State Activity"

Form #10680 Supreme <https://www.kofc.org/en/for-members/resources/faith-in-action-program-forms.html>

Council Number and Name:

A. Personal Data

Member's Name:

Membership #:

Wife's Name:

Children/Ages:

Children/Ages:

Home Address:

Home Phone:

Parish:

Pastor:

Address:

Phone:

B. Knights of Columbus Data

Family nominated by Council # _____ in _____, Ohio

For how many years has husband/father been a member of the Knights of Columbus?

Positions (Offices/program directorships/chairmanships/committee assignments) held:

Explain the entire family's involvement within the Knights of Columbus:

C. Family Involvement

Explain the entire family's involvement within the Church:

Explain the entire family's involvement within the Community:

Explain why this family was chosen as the model family in Ohio. Why does this family deserve the distinction of being names Knights of Columbus Family of the Year?

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Youth of the Year

State Community Director
Joseph Hartle
116 West William St
Maumee, Ohio
Cell: 330-475-3128
joseph.hartle@gmail.com

DUE APRIL 1

Enter online at <https://kofc-ohio.web.app/> “State Activity”

Council #:

Council Name:

Nominee:

Address:

City/Zip:

Phone:

Email:

Parents:

Diocese:

Nom. Parish:

Address:

Pastor’s Name:

Phone:

Email:

Church Activities:

Interaction with K of C:

Community Activities:

Reasons for Nomination:

Submitted by:

Phone:

Email:

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Knight of the Year

**State Life Director
Stewart Vetter
706 Northwest Street
Bellevue, Ohio 44811
Cell: 419-203-9358
BetterWithVetter@hotmail.co**

DUE APRIL 1

Enter online at <https://kofc-ohio.web.app/> “State Activity”

Council #:	Diocese:
Council Name:	Nom. Parish:
Nominee:	Address:
Address:	Pastor’s Name:
City/Zip:	Phone:
Phone:	Email:
Email:	
Occupation:	Spouse:

Church Activities:

Interaction with K of C:

Community Activities:

Reasons for Nomination:

Submitted by:

Phone:

Email:

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STATE OFFICERS & STATEWIDE PROGRAMS

The state officers of the Ohio State Council also serve as chairs of statewide programs during the fraternal year. The individual programs are listed with their respective chairs and an overview and timeline for each. (These programs are also detailed on the state website at www.kofcoho.org.)

Jeffery T. Kiliany

State Deputy
559 Walnut St.
Leetonia, OH 44431
330-853-6099
jtktg@yahoo.com

Mark A. Siracusa

Immediate Past State Deputy
15398 Silver Pine Court
Perrysburg, OH 43551
419-553-9552
cuzza52@gmail.com

Mike J. Felerski

State Secretary
1580 Gelhot Dr. #234
Fairfield, OH 45014
513-829-3509
mfelerski@icloud.com

Jim Maslach

State Treasurer
4927 Autumnwood Ln.
Brunswick, OH 44212
440-785-9838
kofcjk@gmail.com

Chris Sarka

State Advocate
7239 Winterbek Ave.
New Albany, OH 43054
614-546-6357
c_sarka@hotmail.com

Tony Offenberger

State Warden
15200 Muskingum River Rd.
Lowell, OH 45744
740-525-4823
tonyoffenberger@gmail.com

Father James Lang

State Chaplain
1515 California Ave.
Louisville, OH 44641
330-389-0856
revjamesplang@yahoo.com



MATCHING FUNDS
(for Religious Education)

September 1 – November 15

<https://kofcoho.org/programs/matching-funds>

Matching Funds Campaign combines the power of local Council fundraising with support from the Ohio Charity Foundation, Inc. of the Ohio State Council, to strengthen Catholic Education efforts in every Catholic school, in every religious program, and in every RCIA program of your diocese.

All contributions from your council and participating councils from your diocese, as well as any amounts matched, go to the Religious Education Department of your Diocese.

The Matching Funds Campaign runs from September 1 through November 15. Donations received within those dates are matched until the Ohio Charity Foundation match of \$25,000 is exhausted.

For more information, please contact State Advocate Chris Sarka.

Chris Sarka
State Advocate & Chair
7239 Winterbek Ave.
New Albany, OH 43054
614-546-6357
c_sarka@hotmail.com

S.O.S. ~ SUPPORT OUR SEMINARIANS
(for vocations to the priesthood)

Ongoing throughout the fraternal year – July 1 to April 15

<https://kofcoho.org/programs/sos/>

Originally called Pennies for Heaven, this program has evolved to necessary dollars for heaven--funds that are needed now more than ever due to our shortage of men studying for the priesthood. The S. O. S. program collects annually and its proceeds are presented to the vocations director in each Ohio diocese. These funds are used to support and our seminarians in monetary ways (such as gas cards, tuition assistance, etc.) as well as for other religious vocations.

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All monies collected in a particular diocese go to the vocations department in that diocese. That is, the total collected in your diocese is presented to your diocesan vocation office in July at the summer TOUR meeting.

Please pass the jug at ALL council meetings and activities!

The first turn in is December 15, 2023, and the final turn in is April 15, 2024.

For more information, please contact IPSD Mark Siracusa.

Mark A. Siracusa
Immediate Past State Deputy
15398 Silver Pine Court
Perrysburg, OH 43551
419-553-9552
cuzza52@gmail.com

SUPER CASH BONANZA
(for local, diocesan, and state charities)

Roadshow Tickets Distribution in February to
The Second Phase Final Turn-In in May

<https://kofcoho.org/programs/super-cash-bonanza/>

Super Cash Bonanza is the Ohio State Council's annual Charity Campaign. The income from the Charity Campaign provides a significant amount of funding for our many charitable donations that are given to our church, school systems and community projects. The campaign is funded through our ticket sales – so member knights are encouraged to help support their council and sell or purchase their tickets. There are over \$108,000 worth of prizes to be awarded.

Council rebates can be used for its charitable purposes. Tickets sell for \$5 each, with the council receiving the base rebate of \$2.40 per ticket plus any special rebates based on attendance at the February distribution meetings and total amount of tickets sold during the First Phase and Second Phase of the campaign. The ticket drawing takes place at the state convention in May.

The proceeds are used to help support:

- Diocesan Vocation Programs
- Diocesan Seminarians
- Our Veterans
- Diocesan Religious Education
- Catholic High School Education
- Diocesan and State Charities
- Our Priests and Bishops

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I look forward to the opportunity to break through the Million Dollar Barrier and help all of you with your charity needs. Stay tuned.

For more information, please contact State Treasurer Jim Maslach.

Jim Maslach
State Treasurer
4927 Autumnwood Lane
Brunswick, OH 44212
kofcjk@gmail.com

MEASURE UP
(for programs that focus on Developmental Disabilities)

April & May

<https://kofcoho.org/programs/measure-up/>

How do you Measure Up? When this question is asked for a donation to support program for those with developmental disabilities, the donor is offered a ruler in exchange. The ruler is used to measure the willingness and efforts of brother knights and their councils with Measure Up, our “flagship” charity. How will the Knights in Ohio “Measure Up” in the next two years?

The answer lies in our dedication and planning (as outlined in the following activities):

- √ **Gimme Five** – Financial Secretaries solicit \$5 added to members’ dues payments.
- √ **Local Business Campaign** – Soliciting businesses in a mailing campaign or community activity
- √ **Council Fundraiser** – Working a fundraiser specifically for Measure Up in the spring
- √ **Street Collections** – Soliciting (with approval) funds from the general public at merchant locations or sidewalk stands or stops

Please remember that this is an opportunity to provide people with developmental disabilities more resources to live a happy life. As ***Let Us Be Worthy!*** is our theme for the next two years, I suggest that the theme is very fitting for the Measure Up campaign.

For more information, please contact State Warden Tony Offenberger.

Tony Offenberger
State Warden
15200 Muskingum River Rd.
Lowell, OH 45744
740-525-4823
tonyoffenberger@gmail.com

WRITING COUNCIL CHECKS
(for State Programs)

Throughout the fraternal year all council leaders may need to write checks to the Ohio State Council. The following list will hopefully assist in sending checks to the appropriate locations and programs—efficiently and accurately.

Please make all checks payable to the **Ohio State Council / Knights of Columbus**. *Thank you!*

Matching Funds

State Advocate, Chris Sarka
7239 Winterbek Ave
New Albany, OH 43054
c_sarka@hotmail.com
<https://kofcoho.org/programs/matching-funds>

Measure Up

State Warden, Tony Offenberger
15200 Muskingum River Rd.
Lowell, OH 45744
tonyoffenberger@gmail.com
<https://kofcoho.org/programs/measure-up/>

Super Cash Bonanza

State Treasurer, Jim Maslach
4927 Autumnwood Lane
Brunswick, OH 44212
kofcjk@gmail.com
<https://kofcoho.org/programs/super-cash-bonanza/>

State Per Capita Payments

State Secretary, Michael Ferlerski
1580 Gelhot Drive, #234
Fairfield, OH 45014
mferlerski@icloud.com

S.O.S. Support Our Seminarians

IPSD, Mark Siracusa
15398 Silver Pine Court
Perrysburg, OH 43551
Cuzza52@gmail.com
<https://kofcoho.org/programs/sos/>

The following should be used for Football Sweepstakes and Final Four Basketball Sweepstakes fundraising activities:

<https://kofcoho.org/programs/football-sweepstakes/>
<https://kofcoho.org/basketball-crazr/>

Please make all checks payable to the **Ohio State Council / K of C Fundraising**. *Thank you!*

Gary Eckstein, PSD
State Fundraising Chairman
P.O. Box 535
Grove City, OH 43123-0535
gary.eckman@sbcglobal.net

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